

Fernbrook HOA Monthly Board Meeting Minutes

November 18th, 2015

Meeting Called to Order 7:00 PM

Board Members Present:

Dick Atkinson: President

Nick Vasquez: Vice President

Paul Foster: Secretary

Steve Hall: Treasurer

Bill Daigneault: Member at large

Meeting was held at Steve's office.

- Alek to pursue organizing the neighborhood watch
 - Leslie Atkinson working on restarting the Quarterly newsletter- Ads in newsletter
 - Letters for Neighborhood sweep: Form letter Alek to give to Steve from last week of October
 - Kirk Cole: offered to draft a letter to help with the BMP situation. Dick to contact and coordinate
 - Covenants: Leslie to begin working on this issue
 - Social committee: newsletter to ask for volunteers
 - PNC Bank: coordinate with Nick to be put on check signing before the 28th.
 - Increase check signing privledges of Steve to \$600.00 for expenses
 - Crape Myrtle: Alek to contact 5 brothers
 - Bill presented 2 contract bids for repairs to the lights in the front of the neighborhood
 - Curb to be painted white until light issue is addressed
 - 1/20/16 at 7pm next HOA (3rd Wednesday of every odd number months)
 - Meeting adjourned at 8:30pm
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- Minutes from the Oct Annual meeting still need approval: Dick will work on completing the minutes.
 - Letters of violation from neighborhood sweep to be sent out for boats, siding mold, trash cans, mismatched trim, etc.
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- 2 changes approved by ARC:

4 ft Fence: 2860 Jonas Profit Trail

Rear porch covering: 3729 Captain Wynne Drive

- Steve to get Kaufman & Canoles to retrieve old documents from former atty Leclair Ryan
- Steve verified with J&J that the new Stormwater account will take effect in Jan 2016
- Dick will get contractor to drain the BMP for VDOT and camera work.
- The board needs to look at the drainage lines that are feed from Greensprings Rd since new sinkholes have been identified.
- Contractor looked at Gov Yeardeley/Gen Gookin drain line and it is collapsing. Also looked at 3749 Capt Wynne sinkhole area, and he felt that the leak is within the VDOT easement. Dick is going to contact Bryan Hill to seek more info on that.
- Large collapsing area in roadway at end of Captain Wynne still has not been repaired by VDOT. Dick is going to contact Bryan Hill to seek more info on this also.
- Alek will check with former HOA President John Rosenberger to see if there is a full size map of the neighborhood.
- Steve Hall will get Gov Yeardeley sinkhole filled with rock/gravel as previously approved by the board. Orange barriers were provided in Oct by HOA.
- Vote on new board member positions completed. Paul Foster and Nick Vasquez 3 yr terms from 11/1/2015 to 10/31/2018
- Check signing authority needs to be obtained for new board members and Alek Colorado to be removed.
- Paul will work with Cheryl Kraft (Fernbrook webmaster) to update new Board info. We also need to know if the minutes can be kept to homeowner access only with a possible password.
- Email access has been given to new board members.
- Alek will update Files Anywhere account and give access to new board members.